

In Attendance:

June Yee, Terry Kirstiuk, Lorraine Kirstiuk, Ken Ross, Gurdial Kang, Sukhwinder Pal Singh, Ursula Hubel, Martha Harrison, Silvia Laforges (No quorum)

Regrets: Pat Brand, Patti Palm

Recorder: Cindy Wong

1.00 CALL TO ORDER

1.01 The Board Meeting was called to order at 7:07pm, Chaired by June Yee

We [I] would like to begin by acknowledging that the land on which we [I] gather is the unceded territory of the Coast Salish Peoples,6 including the territories of the x^wməθkwəyəm (Musqueam), Skwxwú7mesh (Squamish), Stó:lō and Səl̓ilwata?/Selilwitulh (TsleilWaututh) Nations.

1.02 Approval of Agenda

MOTION: To approve the agenda as presented. Moved by Sukhwinder, Seconded by Terry.

MOTION: To approve the minutes of the previous board meeting (May 27th, 2025) as presented. Moved by Sukhwinder, Seconded by Lorraine.

2.00 UPDATES & REPORTS

2.01 Parks Board Highlights – n/a

2.02 President's Report – June

- Concession update
 - Gross sales \$26, 319.82 May
 - Donut sales for Lapu Lapu victims \$924.75, cheque made to United Way BC Kapwa Strong Fund
- Ice cream machine
 - May sales \$277.88
- Financial accounting for Affiliated Groups
 - Soccer, Gators, Vancouver Minor Hockey, and Figure skating complete with transition
 - VKMLA – estimated completion Sept 30, 2025
 - VFIHA – estimated competition Aug 31, 2025
- Smythe Radcliff Accounting Firm
 - Auditors still here and will meet with Admin team July 30, 2025 to review and finalize audit
- VMHA – congratulations to newly elected president – Levi Higgs
- Killarney society carnival interactive games
 - Have been borrowing games from PB and decided to buy our own
 - \$362.02 to purchase spinning prize wheel, ring toss, duck pond supplies, Plinko, corn hole
 - \$100.54 to purchase more prizes
- Shredathon
 - \$1000 allocated to Cultus Lake camp and youth programs, \$1300 Special events
- Website Maintenance Contract
 - Admin team decided to go with Atief at Connectus for \$600/month
 - Current budget \$5000 annually and will need to increase by \$2500
 - Need access to password vault
- APG Board development workshop – Oct 25, 2025 at Van Dusen
 - Allowing 4 participants
- AGM – Tuesday, September 23rd 7:00pm
- Staff and BOD appreciation BBQ – Wednesday, July 30th 11-2pm
 - Volunteers: Ursula, Terry, Sukhwinder, Arnie, Jim, Lorraine and Ken
 - Burgers, chips, salad and drinks
- River District Magazine
 - Summer Sizzler ad in July/August issue, offered us full page at no extra cost
 - Commitment is ¼ page ad for 6 issues annually
- Planter boxes

- PB Grounds/Garden keeper said the planters suggested are fine
- Purchased 3 planters at \$269
- Lorraine to help choose perennials along with Seniors council
- Foundation request for wish list
 - Foundation's mission statement is to give back to Community Centre and Community
 - Suggestions: water feature playground, amphitheatre, fitness centre expansion
- Lobby chairs – False Creek CC
 - Purchased 12 chairs from False Creek CC, used but in good condition for \$20/each
- 2.03 Recreation Killarney Supervisor Report: Silvia Laforges
 - Childcare - working on licensing spaces
 - Need to have staff certified with Responsible Adult course
 - Have grants to pay for certifications
 - Temporary field
 - Signs being put up indicating “no community use”, might have park rangers monitor
 - KCC requested as voting site in October
 - FIFA - concerns with windows and security
 - Fitness centre staff discount
 - Discussion around giving free access to staff (lifeguards/rink) on days they work
 - KCC staff can not have special perks, will discuss further at fitness meetings
- 2.04 Affiliated Groups
 - Killarney Figure Skating Club – n/a
 - Vancouver Minor Hockey Association – report provided
 - Killarney Gators Swim Club – report provided
 - Vancouver Female Ice Hockey Association – n/a
 - Vancouver Minor Lacrosse Association – n/a
 - Killarney Youth Soccer Association – n/a
- 2.05 Seniors Council – report provided
 - Choir fundraiser was sold out
 - Received new riser but was damaged, requested for replacement (now have 2 to store)
- 2.06 Pre-school/OSC update - report attached
 - Registration has been slower for preschool camps
- 2.07 Special Events
 - Fall movie nights
 - Sept 12th – Elio, Oct 17th – How to Train your Dragon (live action), Nov 14th – Lilo and Stitch (live action)
 - Epic Game Day
 - Good turn out
 - Ken has joined Special Events committee
 - June 7th - Craft fair committee reviewed applicants for Holiday Craft Fair
 - Looking to replace up to 11 folding tables
 - Due to lawsuits, need to make sure furniture is a higher grade
 - Bingo and Trivia
 - Keep event catered towards families
 - Dinner and dance
 - Next event on Oct 5th, possibly have 3 events next year?
 - Summer Sizzler
 - Contacting vendors, include demonstrations, incorporate affiliated groups, etc
- 2.08 Fitness Report – report provided
- 2.09 Program Committee – report provided
 - Low sales during Kolbassa lunch

3.0 OLD BUSINESS

3.01 Website support contract – increase budget

- Request to increase budget for Website Tech support from \$5000 to \$7500
- Quote presented from Atief at Connectus at \$600/month (1.5 hours weekly)
- After resourcing other contractors, Admin team decided Allan’s recommendation was the best option
- Services covered include:
 - Quarterly import of all programs from supplied CSV file
 - Quarterly upload of new Program Guide in PDF format to website
 - Quarterly adding Special Events based on events publicized in New Program Guide
 - Update content of pages, news, events, images, and announcement banner as requested
 - Monthly updates to Wordpress Core and Plugins and as needed security updates and patches

MOTION: To request a funding request of \$2500 to increase the current website support budget from \$5000 to \$7500. Moved by June, Seconded by Terry; Carried. (Voted via email)

4.00 NEW BUSINESS

4.01 Constitution change – re: quorum

- Need to give 30 days notice for AGM
- Will need to vote via email

MOTION: To call the AGM and Election of directors and officers on September 23rd, 2025 at 7pm at KCC Seniors Centre. Moved by Sukhwinder, Seconded by Terry.

- Current bylaws state that quorum needs to be achieved by having 50% of board of director members present
- Recommendation to change the bylaws to state that quorum can be achieved by having 50% of elected members present

4.02 AGM Election update

- Screening process for new members
 - Need to apply 3 months before AGM
- Up for election: Terry, Justin, June, Melanie, Gurdial, Lorraine, Sukhwinder, Arnie, Allan, Rocky
- One-year remaining: Pat, Nitish, Patti, Ursula, Ravinder, Jim

4.03 Funding Requests

- Industrial fan for Seniors kitchen – dishwasher area \$2500 (vote via email)
 - Area around dishwasher in Seniors kitchen is very hot and there are no working fans
 - Necessary for health and well-being of staff and volunteers

MOTION: To approve a funding request of \$2500 to purchase and install an industrial fan in the Seniors kitchen. Moved by June, Seconded by Sukhwinder; Carried (voted via email)

4.04 Limited Highschool access in September

- Starting September, high school students will not be allowed to hang around the community centre throughout the day, other than during lunch and FIT (Flexible Instructional Time)
- Issues with vandalism, smoking, etc
- School staff do not have the capacity to monitor students at the community centre
- Ideas for compensating loss in concession sales
 - Birthday party concession menu (Saturdays only)

5.00 ADJOURNMENT – NEXT MEETING, SEPTEMBER 23RD, 2025 (ANNUAL GENERAL MEETING)

MOTION: To adjourn the Board Meeting at 8:40 p.m.; Motion Carried.

Chair: June Yee