

**In Attendance:**

June Yee, Terry Kirstiuk, Arnie Chang, Jim Pope, Justin George, Lorraine Kirstiuk, Ken Ross, Rocky Dinh, Pat Brand, Warren Creighton, Nitish Thakur, Gurdial Kang, Allan Leung, Ursula Hubel, Martha Harrison, Patti Palm, Silvia Laforges, Laura Christensen (PB Commissioner)

**Regrets:** Melanie Parks

**Recorder:** Cindy Wong

**1.00 CALL TO ORDER**

1.01 The Board Meeting was called to order at 7:00pm, Chaired by June Yee

*We [I] would like to begin by acknowledging that the land on which we [I] gather is the unceded territory of the Coast Salish Peoples,6 including the territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), Stó:lō and Səlilwətaʔ/Selilwitulh (TsleilWaututh) Nations.*

1.02 Approval of Agenda

**MOTION:** To approve the agenda as presented. Moved by Ursula, Seconded by Terry; Carried.

- Additions: Fitness Centre funding requests

**MOTION:** To approve the minutes of the previous board meeting (Feb 25<sup>th</sup>, 2025) as presented. Moved by Jim, Seconded by Gurdial; Carried.

**2.00 UPDATES & REPORTS**

2.01 Parks Board Highlights – Laura Christensen, PB Commissioner

- Paid parking not implemented at Killarney

2.02 President's Report – June

- Concession update
  - New cooler arrived and new menu board is up
  - Spring break hours are shortened
  - Gross sales February \$22, 376
- Ice cream machine
  - Looking at another beverage machine that will not conflict with concession
  - Garabot All in One machine dispenses hot/iced coffee, hot/iced milk tea, no bubble tea
  - Commission 15%, Cost customers \$2-4
  - Early stages of planning, checking specifications and installation and contract, available in May
  - Aramark (our other vending machine company) – commission currently under \$100/month
    - Wants to introduce new beverage machine with better selection
  - 2 companies to consider
- Readerboard
- Track & Field
  - Work began in early March
  - PB dismantled an old monument with wooden sign, has been stored until we decide on how to display/use it, would require restoration
- Financial accounting for Affiliated Groups
  - Soccer and Gators complete with transition
  - Figure skating complete by April 2025
  - No date for hockey clubs or Lacrosse
- Development Workshop for Association Board Members
  - Van Dusen Garden – April 19, \$80/participant
  - Arnie, Rocky, Ravinder, Pat attending, registration ends March 28th
- Appreciation Lunch
  - Invite sent early March for Volunteer Appreciation Lunch on April 16, RSVP by April 9, limited seating
- Big Steel Container
  - Delivered and now located in fenced area behind rink
  - Purchased 2 heavy locks

- Agreed to store 1 choir riser for Seniors, requesting to store 4 (Size of 4= 6 ft x 2 ft x 39in)
  - Will need to wait until Association has put away other items to assess whether more risers can be stored
  - Recommend covering risers in tarp due to humidity and moisture
- Federal Election – April 28<sup>th</sup>, 2025
  - Traditionally, Elections Canada have used Seniors Centre (Grand Hall) for Advanced voting and gym for General Voting Day
  - Anticipating large numbers of voters and wants to use gym for Advance and General voting
  - All programs will be cancelled: Advanced (Apr 18-21), General (Apr 28)
- QR Codes
  - 2 QR codes available
    - Info retrieving: asking for input from patrons about facility/programs
    - Info driven: for patrons to view concession menu

2.03 Recreation Killarney Supervisor Report: Silvia Laforges

- Budget Review

**MOTION:** To approve the 2025-2026 Killarney Society Operation Budget as presented. Moved by Justin, Seconded by Patti; Carried.

2.04 Treasurer's Report: Arnie Chang

- Balance sheet: Restricted Fitness Equipment/Maintenance Fund (\$17, 998) was taken out of restricted fund for treadmill and elliptical purchase
- Expense: \$1654 in February – higher due to purchase of 500 stamps
- Expense: Fitness centre general expenses \$1297 in February for new scale

**MOTION:** To approve the Treasurer's Financial Report as presented. Moved by Jim, Seconded by Terry; Carried.

2.05 Affiliated Groups

- Killarney Figure Skating Club – report provided
- Vancouver Minor Hockey Association – n/a
- Killarney Gators Swim Club – n/a
- Vancouver Female Ice Hockey Association – report provided
- Vancouver Minor Lacrosse Association – n/a
- Killarney Youth Soccer Association – presented by Warren Creighton
  - Spring soccer going ahead
  - Moved supplies out of cage for construction

2.06 Seniors Council – report provided

2.07 Pre-school/OSC update – report provided

2.08 Special Events – Arnie Chang

- Next family movie night: April 17<sup>th</sup> Moana 2, will have performers, leis
- Flea market – sold out and well attended, next Flea Market in October
- Dinner/Dance – May 4<sup>th</sup> in Grand Hall
  - Rocketeers performing, Another group offering
  - Sold out all 60 tickets, price discrepancy
  - Planning another Dinner/Dance in the Fall
- Holiday Craft Fair/Tree lighting – November 29<sup>th</sup>
  - Craft Fair 10am – 4pm
  - Tree lighting – 5:30pm
    - Hoping to have Santa in pool activity room

2.09 Website – Allan Leung

- Advised NhuVan to change passwords and logins
- Should not share passwords in plain text

- Management of website
  - Allan can manage for short term but it requires too much time, need someone to oversee the project long term
  - Killarney's custom website requires someone with technical knowledge
  - Not feasible to be charged out hourly to update website, needs to be a monthly flat rate cost
    - Other community centres budget about \$250 monthly
  - Allan will go back to Connectus and discuss a more sustainable contract
  - Board appreciates the amount of time and effort Allan has put into website project

#### 2.10 Fitness Report – Pat

- Tony from Tower Fitness completed in depth analysis of equipment
- Cost to bring up all equipment to standard = \$4098.64, quarterly maintenance = \$912.80 or \$3651.20 per year
- Faster response time and service
- Suggested to ask for feedback from users regarding new equipment
- PB has policy regarding music/television programs
  - Confusing for patrons and staff when PB and Associations have different policies
  - Will be discussed at next fitness meeting
- Promotion for yearly pass to be offered in June
  - Regular Adult annual price: \$389.64, Youth/Senior \$267.14
  - June 1-15, 2025 passes will be reduced to \$300.65 for Adults, \$206.12 (purchase 1 year, save 2 months)

**MOTION:** To approve the reduced Fitness centre annual pass prices from June 1 to 15<sup>th</sup>, 2025. Moved by Terry,  
Seconded by Arnie; Carried.

#### 2.11 Program Committee

### 3.0 OLD BUSINESS

- 3.01 Readerboard
- 3.02 BigSteel Container
- 3.03 Original Wooden Sign

### 4.00 NEW BUSINESS

#### 4.01 Shredathon – May 17<sup>th</sup>

- Need volunteers to help with traffic control
- Ursula, Pat, June, Terry (?)

#### 4.02 Trivia/bingo – May 25<sup>th</sup> 4-7pm

- Need help with trivia questions, bingo calling, prizes, set up
- Nitish, Lorraine, Ursula, Patti, Ken, Terry

#### 4.03 Funding Requests

##### a) Fitness centre – Treadmill Replacement (\$10,976)

- Life Fitness treadmill at end of cycle, repairs too costly
- Requesting to purchase TRUE Apex Treadmill, purchased same model previously to replace another treadmill and has positive user feedback
- Warranty: 7 years frame, 5 year parts and 2 years labour

**MOTION:** To approve a funding request of \$10,976 to purchase a TRUE Apex Treadmill. Moved by Gurdial,  
Seconded by Arnie; Carried.

##### b) Fitness centre –Equipment Repair (\$5000)

- Tower Fitness will be the new contractor for services and repairs for Fitness centre
- Repairs will be completed during low user periods and only putting one machine out at a time
- Labour estimates are approximate and subject to change based on a variety of factors
- Technician hours will be invoiced
- Part pricing includes shipping costs

- Estimated \$4218.04 + \$781.96 contingency

**MOTION:**        **To approve a funding request of \$5000 for annual equipment repairs for the Fitness centre.** Moved by Jim, Seconded by Ursula; Carried.

4.04    Vaisakhi Festival Parade – April 12<sup>th</sup> 10am-5pm

**5.00    ADJOURNMENT – NEXT MEETING, APRIL 22, 2025**

**MOTION:**        **To adjourn the Board Meeting at 8:50 p.m.;** Motion Carried.

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Chair:   June Yee