

In Attendance:

June Yee, Cecile Jun, Terry Kirstiuk, Gurdial Kang, Arnie Chang, Karen Jacobson, Sukhwinder Pal Singh, Nitish Thakur, Allan Leung, Jim Pope, Silvia Laforges, Gael Storey (KSC)

Regrets: Justin George, Christine Ngan, Lorraine Kirstiuk, Frank Cosco, Martha Harrison, Shirley Leung

Recorder: Cindy Wong

1.00 CALL TO ORDER

1.01 The Board Meeting was called to order at 7:02pm, Chaired by June Yee

We [I] would like to begin by acknowledging that the land on which we [I] gather is the unceded territory of the Coast Salish Peoples, including the territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), Stó:lō and Səlilwataʔ/Selilwitulh (TsleilWaututh) Nations.

1.02 Approval of Agenda

MOTION: To approve the agenda as presented. Moved by Sukhwinder, Seconded by Jim; Carried.

1.03 Approval of Minutes of Previous Board Meeting

MOTION: To approve the minutes of the previous board meeting (October) as presented. Moved by Cecile, Seconded by Sukhwinder; Carried.

2.00 REPORTS

2.01 Recreation Killarney Supervisor Report: Silvia Laforges

Staffing

- Silvia away Fridays (Dec 12 – Jan 3)
- Paula replacing Simon for rentals coordination starting end of November

Building

- BC Hydro planned outage – Sunday Nov 20, power did not go out
- Senior Centre windows: replacement not installed
- Dec 26th falls on Monday, it is considered a Stat Holiday at pool and community centre
 - If fitness centre remains open (6:15am-2:15pm), staffing cost for cashier and PA Staff would be \$543

MOTION: To close the fitness centre on Monday, December 26th. Moved by Terry, Seconded by Jim; Carried.

Programming

- Birthday Party: Champlain Community Centre worked with us to accommodate a birthday party during power outage

2.02 Treasurer's Report: June Yee

MOTION: To approve the financial report as presented. Moved by Sukhwinder; Seconded by Jim; Carried.

2.03 Sports Groups

- Killarney Figure Skating Club – report provided by Martha Harrison
- Vancouver Minor Hockey Association – n/a
- Killarney Gators Swim Club – report provided by Suryadi Wen
- Vancouver Female Ice Hockey Association – report provided by James Nedila
- Vancouver Minor Lacrosse Association – n/a
- Vancouver Youth Soccer Association – n/a

2.04 Seniors Council – report provided by Mich Soga

2.05 APG Meeting

2.06 Preschool/OSC – n/a

2.07 Programmer's Report – Shannon Brown

2.08 President's Report

- New Parks Board Commissioner is Jas Viridi
- Request from LTK association to have an early morning program again (3x a week, 7:15 – 8:45am)
 - Requires a staff to come in earlier but opens up opportunities for more classes to be offered
 - \$1 per patron, profit \$5034 with extended morning sessions

- KCCS has a Zoom account accessible to board members, contact Susan for usage
- KCCS Sports group president is only person covered by insurance policy for KCCS related business

2.09 Strategic Planning/Special Events

2.10 Website – Cecile, Allan

- In process of updating, met with Michelle

2.11 Concession

- Blue Parrot Coffee potentially interested, well established business
- Will be visiting Trout Lake to see how they run their concession

3.00 OLD BUSINESS

3.01 Wifi install/upgrade Senior Centre update

- Internet usage mainly needed for Seniors Centre because Van Wifi does not reach that building
- Telus can not offer optic fibre speed
- Shaw
 - Smart Wifi 1Gig \$150, Smart TV \$65, TV Box Rental \$5, \$300 bill credit
 - 5 year contract = Wifi \$140, TV \$65 TV, Box Rental \$5, \$500 bill credit
 - TV can be added at a later time, bill credit still applicable to just internet
 - Does this quote include fee for public viewing?
 - Will ask for a tech to visit to make sure there will not be additional installation charges
- Can use TVs for advertisement

3.02 Room Rental/Sports Group & Booking Person

- New 2023 fee schedule for room rentals including Seniors Centre
- Affiliated group discount policy
 - one free monthly meeting room (Board room only, NOT multi-purpose room, etc)
 - one discounted monthly room rental at 50% of Non-profit rate
 - additional rentals are at full rate of either General or Non-profit rate depending on affiliated status
 - each group needs to have one person assigned to make bookings
- Damage deposit: \$300 with alcohol, \$50-100 small party, \$200 large party, \$300 Grand Hall, \$300 Seniors Lounge
- Staffing Charges: currently charge \$20 per hour, recommend increasing to \$23-25 to cover employee wage increases
 - Rentals over 50 pp should require 2 staff
- AV equipment \$10/rental includes portable projector, screen, built in unit
- BBQ \$25/rental includes usage of equipment and propane, required to clean

MOTION: To increase rental staff charges to \$23 per hour. Moved by Sukhwinder, Seconded by Gurdial; Carried.

MOTION: To approve new rental fees and policies as presented, effective September 1, 2023. Moved by Sukhwinder, Seconded by Terry; Carried.

4.0 NEW BUSINESS

4.01 Food Bank Donation

MOTION: To approve a \$1000 donation to the Greater Vancouver Food Bank. Moved by Karen, Seconded by Cecile; Carried.

4.02 Tree Decorating

- November 30th 6-9pm in Seniors Lounge, social gathering with snacks

4.03 Volunteer Appreciation

- Recognition pins for 2, 5, 10, 25 years have always been given to Board members, cost was \$26 per pin
- Interest to retain tradition

4.04 Funding Request

- a) Preschool furniture adjustment (\$1558.77)
 - prices for furniture increased from original funding request

MOTION: To approve an additional funding request of \$1558.77 to purchase furniture for the preschool. Moved by Terry, Seconded by Sukhwinder; Carried.

- b) Chill – Snowboarding application (\$75) and food (\$200)
 - Killarney has participated in the Chill program for a few years
 - Opportunity for youth who have faced challenges to attend, hoping to enroll 4 youth for 6 weeks
 - Includes supplies, gear and transportation at no cost

MOTION: To approve a funding request of \$275 for application and cost of food for the Chill program. Moved by Cecile, Seconded by Terry; Carried.

- c) Burn Proof serving gloves (\$236+shipping)
 - Staff and volunteers for the Seniors Lunch Program have been burning arms on heating unit from steam
 - Noted as safety issue on inspection, investigating other options to eliminate issue

MOTION: To approve a funding request of \$236.35 plus shipping to purchase burn proof gloves. Moved by Karen, Seconded by Sukhwinder; Carried.

- d) Fitness Centre filing cabinet (\$300+tax)
 - Fitness centre filing cabinet is broken and will not lock, holds private information and wrist bands
 - Staff recommending filing cabinet from Staples with lifetime limited warranty
 - Karen selling a new cabinet with keys for \$200, too tall

MOTION: To approve a funding request of \$299.99 plus taxes to purchase a new filing cabinet for the fitness centre. Moved by Sukhwinder, Seconded by Gurdial; Carried.

- e) Basketballs (\$108+shipping)
 - Adult Women's Basketball program in need of 6, size 6, basketballs, current ones are too big

MOTION: To approve a funding request of \$108 plus taxes and shipping to purchase new basketballs. Moved by Cecile, Seconded by Sukhwinder; Carried.

- f) Windows/Door glass painted for holidays, \$1000
 - Programming Team requesting funds to have some centre windows painted for holiday season
 - Fee includes painting and cleaning by Zlata

MOTION: To approve a funding request of \$1000 to have some centre windows painted. Moved by Allan, Seconded by Sukhwinder.

MOTION (Amended): To approve a funding request of \$1000 for window painting subject to further discussion with Silvia. Moved by Sukhwinder, Seconded by Terry; Carried.

- 4.05 Concerns with pool table
 - Concerns around misuse of equipment leading to wear and tear
 - Wear and tear inevitable due to high traffic area that is frequently used by public, community, families
- 4.06 KCCS staff and member appreciation dinner in January

5.00 ADJOURNMENT – NEXT MEETING, JANUARY 24, 2023

MOTION: To adjourn the Board Meeting at 8:22 p.m.; Motion Carried.

Chair: June Yee