

In Attendance:

June Yee, Lorraine Kirstiuk, Frank Cosco, Allan Leung, Arnie Chan, Terry Kirstiuk, Melanie Parks, Jim Pope, Mich Soga, Sukhwinder Pal Singh, Nitish Thakur, Gurdial Kang, Silvia Laforges

Parks Board Guests: Celia Winters, Doug Wournell, Jason McMullen

Regrets: Justin George

Recorder: Cindy Wong

1.00 CALL TO ORDER

1.01 The Board Meeting was called to order at 7:04pm, Chaired by June Yee

We [I] would like to begin by acknowledging that the land on which we [I] gather is the unceded territory of the Coast Salish Peoples, including the territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), Stó:lō and Səlilwataʔ/Selilwitulh (TsleilWaututh) Nations.

1.02 Approval of Agenda

MOTION: To approve the agenda as presented. Moved by Sukhwinder, Seconded by Arnie; Carried.

- Funding request for first aid volunteer

1.03 Approval of Minutes of Previous Board Meeting

MOTION: To approve the minutes of the previous board meeting (April 25th) as presented. Moved by Melanie, Seconded by Gurdial; Carried.

2.00 REPORTS

2.01 Track and Field Project – Jason McMullen, Parks Board Landscape Architect

- Doug Wournell, Track and Field Design Specialist
- Fairly high level infrastructure being reviewed at Killarney
- Access to recreational training activity and promotes physical activity
- Killarney is one of most utilized tracks in the city
- Scoping and planning phase, process and approvals ahead, construction early 2025
- Looking at SE corner where existing track is, no impact to community centre during design
- Track site closed during construction, impacts soccer, etc
- \$10.7 million project
- Anticipating 1 – 1.5 years to complete
- 6 to 8 lane track, world athletics, first standardized track in Vancouver
- rubberized surface (low impact, easier on body)
- Better storage and seating opportunities, current benches and trees would be relocated
- Enhanced lighting, more efficient, reduces glare
- Ways to integrate biodiversity, capture and maintain storm water, rain garden features
- Lights would be on a schedule, mainly for fall/winter use, will be on when field is used
 - Discussion around synthetic turf vs natural grass
 - Turf will allow massive increase for use and require less maintenance
 - Turf allows for 4x more use than grass
- Currently, track is accessible from all directions, possibly use landscaping to keep people from cutting across
- Outdoor bathrooms at Seniors Centre would be open for use

2.02 Recreation Killarney Supervisor Report: Silvia Laforges

Staffing

- Canada Games Grant cut all grants by 50%, affects summer camp profit
- PAIII interviews for following supports will be held on Wednesday, May 24th
 - Senior centre program delivery support, special events, rentals

Reports reviewed with Admin Committee

- 2023/2024 Society Financial operating Budget

- Edits: Formula error on Senior Page and Special Events
- Rental changes
 - AV equipment charges increased from \$10 to \$25
 - BBQ rental increased from \$25 to \$100 (\$25 bbq rental, \$25 cleaning fee, \$25 sink rental, \$25 propane)
- Reader Board preliminary discussions
 - V shape design, U shape panoramic design

2.03 Treasurer's Report: June Yee

Expenses

- Page 1, restricted reserve increase
- Unrestricted reserve total decreased accordingly

MOTION: To approve the financial report as presented. Moved by Jim, Seconded by Sukhwinder; Carried.

2.04 Sports Groups

- Killarney Figure Skating Club – n/a
- Vancouver Minor Hockey Association – n/a
- Killarney Gators Swim Club – n/a
- Vancouver Female Ice Hockey Association – n/a
- Vancouver Minor Lacrosse Association – n/a
- Vancouver Youth Soccer Association – n/a

2.05 Seniors Council – report provided by Mich Soga

- 14% attendants ages 55-65, 86% ages 65+
- Would be problematic to use preloaded cards when families have different age categories (eg. 64 year old wife, 65 year old husband)
- Previous discussion that lunch program be rebranded to “55+ Lunch”
 - Other Seniors programs would be for 65+

MOTION: To rename Seniors Lunch to “55+ lunch”. Moved by Sukhwinder, Seconded by Nitish; Carried.

- Confirming current practice for Seniors Program registration
 - Seniors have priority to register for Seniors Programs
 - if programs do not fill, adults have opportunity to register (at seniors rate) rather than leaving vacant spaces

2.06 APG Meeting – Terry

- Recap employees benefits program

2.07 Preschool/OSC – n/a

2.08 Programmer's Report – attached

2.09 President's Report

- Past Presidents plaques are up to date
- Approved sale of old non-stackable blue chairs (marketplace or donation), will hold onto gym mats
- Volunteer Tea was a success, kudos to all, invitation extended to Board next year
- Cooking classes will be introduced in September in Seniors Centre Kitchen
- Admin approved Costco/Amazon as vendors
- Hired concession manager, Mabel Hernandez, lots of experience and knowledge
- Cecile Jun and Jeane Andrews have stepped down from Board, thank you for support
- Revised website development committee: Allan, Justin, Dilpreet, Emily
- Thank you to Arnie for working with Nhu Van on Facebook, Instagram and for procuring posters
- AGM reports – please submit annual report by June 15 (Sports Groups, Rec Supervisor, Programs Report, Childcare, Seniors Lunch Program, Rink Report, Pool report and Senior Council)
 - Rec Supervisor to include update on Rink/Pool in report

3.00 OLD BUSINESS

3.01 Senior Age Policy

3.02 Concession Update

- Finding a suitable proprietor failed
- Hired a concession manager, Mabel Hernandez, starting June 1st
- Purchased microwave, ventless deep fryer, mini donuts oven and slushy machine
- Signed agreement with coffee supplier with equipment on loan, and Coca Cola with cooler on loan
- Electrical, plumbing work has been done to accommodate equipment
- Shaw installed wifi for POS machine, Moneris will be setting up early June
- Reliance Insurance to be reviewed
- Lorraine and Terry purchased items from Walmart, Wholesale Club and Costco
- Running contest to name concession by June 1st, prize is 1 month fitness pass
- Concession front painted with PB colours
- Everyone on committee has contributed numerous hours on this project, and will have more operational and administrative items to clear up, BIG thank you
- Aiming to open by June 15th

3.03 KCCS Bylaws - Frank

Upcoming changes: should be added to AGM Agenda

- Part 4 – Proceedings at Meetings of the Society
 - h) If approved and included in the notice for a General or Annual General Meeting, the Board of Directors may authorize and arrange for online participation and voting at such meetings.
- a) Part 5 – The Board of Directors and Officers of the Society
 - b) The quorum for Board of Directors shall be more than half of the elected Directors then in office. Only elected Directors are counted as part of the quorum. All Directors except the immediate past president are counted as part of the quorum.
 - Elected means members voted in, groups are appointed
 - c) They All Directors, elected an appointed, have voice and all Directors except the immediate past president have a vote. Only elected Directors have a vote.
 - d) If approved and included in the notice for a Board Meeting, the Board of Directors may authorize and arrange for online participation and voting at such meetings.

MOTION: To endorse the presented bylaw changes. Moved by Sukhwinder, Seconded by Jim; Carried.

- AGM advertised through posters, newspaper, readerboard, website
- PB can pull report with members emails who agreed to participate in AGM
- Elections
 - Elected Board members formed by 9 people on odd year cycles, 9 people on even year cycles
 - 2021 members will be up for election (at end of 2 year term): Jim, Frank, Nitish, Allan, Arnie, Justin, Melanie, 2 vacancies
 - 4 vacancies from 2022-2024 term
- Table officers are elected every year
- Discussion around educing number of board members?
- Will make sure bylaws says up to 18 members

4.00 NEW BUSINESS

4.01 Funding Requests

a) Portable Handwashing Sink

- Used for outdoor special events, BBQ usage, outdoor day camp activities, etc
- As per VCH, it is a requirement to have a hand-washing station within a reasonable distance of any food prep area

- Option 1: stainless steel, hot/cold water with soap and paper towel dispenser - \$3299.99+tax = \$3695.99
- Option 2: plastic, hot/cold water with soap and paper towel dispenser - \$2983.45+tax=\$3341.46
- Increase with special events require handwashing station
- Stainless steel option likely more durable and less prone to damages

MOTION: **To approve a funding request of \$3696 to purchase a portable stainless steel sink.** Moved by Terry, Seconded by Jim; Carried.

b) Replacement Commercial Dishwasher – Kitchen 204

- Current commercial dishwasher is old and company does not make replacement parts
- Programming team wants to keep commercial kitchen status by purchasing another commercial dishwasher, would lose status without
- \$7929.90 plus shipping and levies

MOTION: **To approve a funding request of \$7929.90 plus shipping and levies to purchase a new commercial dishwasher.** Moved by Sukhwinder, Seconded by Jim; Carried.

c) Safety Ledges for Racking System

- In order to comply with WorksafeBC we need to add 1" ledge to all racking systems over 6ft
- Seniors Centre kitchen racking system is without ledge
- \$709.08 plus shipping and levies

MOTION: **To approve a funding request of \$709.08 plus shipping and levies to purchase safety ledges.** Moved by Jim, Seconded by Sukhwinder; Carried.

d) First Aid Certification for Volunteers

- Pole Walking program run by 2 volunteers for over 5 years, first aid certification has expired
- First aid required for volunteers for risk management
- \$159.98 plus taxes for 2 Standard First Aid+Level C Re-cert

MOTION: **To approve a funding request of \$159.98 plus taxes to recertify 2 volunteers with First Aid.** Moved by Sukhwinder, Seconded by Melanie; Carried.

5.00 ADJOURNMENT – NEXT MEETING, JUNE 27, 2023 – AGM

MOTION: **To adjourn the Board Meeting at 8:45 p.m.;** Motion Carried.

Chair: June Yee