

**In Attendance:**

June Yee, Sukhwinder Pal Singh, Lorraine Kirstiuk, Frank Cosco, Allan Leung, Arnie Chan, Justin George, Terry Kirstiuk, Nitish Thakur, Jim Pope, Silvia Laforges

**Regrets:** Jeane Andrews, Cecile Jun, Melanie Parks, Jas Virdi

**Recorder:** Cindy Wong

**1.00 CALL TO ORDER**

1.01 The Board Meeting was called to order at 7:04pm, Chaired by June Yee

*We [I] would like to begin by acknowledging that the land on which we [I] gather is the unceded territory of the Coast Salish Peoples, including the territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), Stó:lō and Səl̓íl̓wətaʔ/Selilwitulh (TsleilWaututh) Nations.*

1.02 Approval of Agenda

**MOTION:** To approve the agenda as presented. Moved by Sukhwinder, Seconded by Terry; Carried.

1.03 Approval of Minutes of Previous Board Meeting

- Board meeting member's attendance

**MOTION:** To approve the minutes of the previous board meeting (January) as presented. Moved by Terry, Seconded by Allan; Carried.

**2.00 REPORTS**

2.01 Recreation Killarney Supervisor Report: Silvia Laforges

**Staffing**

- Preschool Children Programmer
  - Gabrio backfilling 4 days/week until position is filled (Posted Feb 24-Mar 5)

**Building**

- Killarney Park – Track and field training facility
  - Running track at Killarney Park will be upgraded and expanded to be more comprehensive
  - Upgrades will include new standardized running track with rubberized surfacing, new lighting infrastructure and expansion of facility to include jump/throw amenities, spectator seating opportunities and on-site storage
  - Project in site analysis/preliminary design phase, anticipate update Spring 2023

**Programming/Registration:**

- Police Information checks
  - Contractor Business – required to provide an authorization letter that their employees have cleared PIC's, must be provided seasonally and/or if anyone new joins during a season
  - Contractor Individual – Required to sign off on the consent form that PB will maintain their records
  - Update Society Contracts (adopt the PB language)

**MOTION:** To accept the language presented in the Position of Trust Contract. Moved by Terry, Seconded by Sukhwinder; Carried.

- 3<sup>rd</sup> Party Vaccination policy – suspended until further notice
  - Contractors/employees are welcome to work/teach if they are not vaccinated at this time
- Tabloid Course # link on website
  - Original funding request was for \$800 for the typesetter to perform this task
  - After further review/consultation with other sites, task was not as complicated to perform
  - PAIII was hired for 5 hours to link all the activity courses at a cost of approx. \$250
- Funding Requests – Presented at Program Committee
  - Question: Why are PAIII hours are include in event budgets?
    - Some programmers were previously heavily involved in the execution of programs (outside of their duties). They have more of an administrative role in program development.
    - PA III work front line, program development at smaller level
    - PA II facilitates activity

- PI are responsible for gym supervision, party supervision

2.02 Treasurer's Report: June Yee

Revenue

- Page 2-3, Fitness Centre/Aerobic classes' revenue \$29,777.14 in Dec, much higher due to promotional sales of 1 year pass
- Page 5, Other income fundraising revenue \$7500 in Dec – Planet Bingo fundraising payout to KCCS

Expenses

- Page 2, Killarney Society Office wage \$9916.89 in Dec, higher due to 3 pay periods
- Page 5, Licensed preschool expenses \$24,855.93 in Dec, higher due to 3 pay periods

**MOTION:** To approve the financial report as presented. Moved by Sukhwinder; Seconded by Terry; Carried.

2.03 Sports Groups

- Killarney Figure Skating Club – n/a
- Vancouver Minor Hockey Association – report provided by Nick Santorelli
- Killarney Gators Swim Club – report provided by Suryadi Wen
  - Performed well at Swim BC and won several medals with new provincial qualifiers
  - Pool space continues to be a challenge, affected by pool closure 4x in the season
- Vancouver Female Ice Hockey Association – n/a
- Vancouver Minor Lacrosse Association – n/a
- Vancouver Youth Soccer Association – n/a

2.04 Seniors Council – report provided by Mich Soga

2.05 APG Meeting - Terry

- IT migrating emails, some centres experiencing problems
- Program cost comparison between centres

2.06 Preschool/OSC – report provided by Carolyn Silva

2.07 Programmer's Report – report provided by Programmers

2.08 Fitness Centre Report – report provided by Programmers

2.09 President's Report

- Thank you for hard work including PB staff in working together
- Civil lawsuit, Society named as defendants of a civil claim at Killarney Pool and Hillcrest Rink
  - Agreed to remove our name as long as they do not need to pay for legal fees, \$2000
- Judy Epp and Shirley no longer on the Board
- Approved summer camp leader, rental staff and birthday party staff wage increases at Admin meeting
- Seniors Council requesting minute recorder, agreed to pay \$50 flat rate regardless of length of meeting
- Accounts payable staff has resigned, hired Nhu Van to work 4 x 8 hours at \$25/hour
- Allan will help revamp Killarney website
- Arnie and Justin will support social media platforms when they are set up
- Bill Yeung will not be working temporarily due to health issues
- Spring tabloid is available

2.10 Strategic Planning/Special Events

- Was not able to meet with Seniors member regarding artwork, Frank will speak with Mich for details
- What are the guidelines around artwork in the building?
- Ribfest is off the table, not a suitable community event, more of a city wide event
- Canada Day Event to be included in operating budget
- Summer concert series taking place Thursday evenings throughout the summer
- Tree lighting ceremony, working progress
- Pet photos with Santa, November 25<sup>th</sup>

### 3.00 OLD BUSINESS

#### 3.01 WorkSafe BC fees

- Obligation for society to ensure WorkSafe fees are paid
- Employees are paid for, but if contractors do not have it we are obligated to provide it
- Will lose revenue and instructors if we ask them to pay out of pocket
- Cost will be embedded into the budget (\$5200), effective this quarter

#### 3.02 Concession space update

- Shortlisted 3 applicants, 1 withdrew, 1 has not responded
- Ramesh has been interested since over 2 years ago, will need clearance from PB management to make sure there is no conflict of interest

#### 3.03 Provincial funding not yet decided, will provide update – Sukhwinder

### 4.0 NEW BUSINESS

#### 4.01 Concrete Outdoor Activity Tables

- Need to check with PB regarding maintenance

#### 4.02 Concrete Outdoor Tables and Seating

#### 4.03 Volunteer recruitment – Board of Directors

- Set up table at September Open House to recruit members
- Use website
- Could change bylaws and reduce number of board members, or remove sports groups from quorum
- Manual states that if director misses more than 3 meetings without reasonable cause, 2/3 of the members can vote to remove them

### 5.0 FUNDING REQUESTS

- Volunteer Appreciation Dinner \$2562, Admin recommended \$2000
  - Youth, adult and senior volunteers (excluding daycamp)
  - Leaning towards appetizers and finger foods

**MOTION:** To approve a recommended funding request of \$2000 for the volunteer appreciation dinner. Moved by Sukhwinder, Seconded by Jim; Carried.

- Bluetooth repair \$722.49
  - Bluetooth in room 251/252 not working, recommendation from repairman to replace both units including room 151/152
  - Most up to date model, quote includes replacement Bluetooth receiver fees and service/installation

**MOTION:** To approve a recommended funding request of \$722.49 to replace Bluetooth units. Moved by Frank, Seconded by Jim; Carried.

- Cable Covers, \$1050 plus taxes and shipping
  - Safety equipment to cover electrical cords for special events and bouncy castle. Covers inflator cables and prevents tripping hazards.

**MOTION:** To approve a funding request of \$1050 plus taxes and shipping to purchase cable covers. Moved by Sukhwinder, Seconded by Terry; Carried.

- 2 walky talkies up to \$700 for Youth office
  - last purchase was in September 2021, \$672

**MOTION:** To approve a funding request of up to \$700 to purchase 2 walky talkies. Moved by Nitish, Seconded by Lorraine; Carried.

- Easter Egg Hunt, \$1200 Terry, Allan
  - funding request in 2022 was \$868, but 2023 budget includes revamping of PA III hours

**MOTION:** To approve a funding request of \$1200 for the Easter Egg Hunt. Moved by Terry, Seconded by Allan; Carried.

- 3 Volleyball nets, \$219 each = \$900
  - Need new nets, poles purchased last year

**MOTION:**      **To approve a funding request of \$900 to purchase 3 new volleyballs.** Moved by Frank, Seconded by Justin; Carried.

- Camp Sasamat Funding Request, \$500
  - Cost for each participant is \$250, association agreed on funding \$100 x 5 participants
  - Will ask youth to fundraise for the additional \$150 or families to subsidize
  - if there are additional participants or participants who need financial support, Emily will submit an additional funding request
- Internet update - Nitish
  - Recommend 2 Shaw accounts with free installation
    - 1) Wifi 750 in Youth lounge \$105
    - 2)Wifi Gigabyte in Seniors lounge \$120
  - Will present contract at next meeting

**5.00    ADJOURNMENT – NEXT MEETING, MARCH 28, 2023**

**MOTION:**      **To adjourn the Board Meeting at 8:40 p.m.;** Motion Carried.

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Chair: June Yee