

**In Attendance:**

June Yee, Terry Kirstiuk, Arnie Chang, Jim Pope, Ursula Hubel, Ravinder Bhatia, Frank Cosco, Nitish Thakur, Silvia Laforges, Allan Leung, Pat Brand, Melanie Parks, Sukhwinder Pal Singh, Patti Palm, Ainslie Kwan, Patrick Lim, Justin George, Jason McMillen (Guest)

**Regrets:** Martha Harrison, Nick Santorelli, Maggie Foltz, Brian Faulkner, Lorraine Kirstiuk

**Recorder:** Cindy Wong

**1.00 CALL TO ORDER**

1.01 The Board Meeting was called to order at 7:05pm, Chaired by June Yee

*We [I] would like to begin by acknowledging that the land on which we [I] gather is the unceded territory of the Coast Salish Peoples, including the territories of the xʷməθkʷəʔəm (Musqueam), Skwxwú7mesh (Squamish), Stó:lō and Səlilwataʔ/Selilwitulh (TsleilWaututh) Nations.*

1.02 Approval of Agenda

Additions: Name tags

**MOTION:** To approve the agenda as presented. Moved by Sukhwinder, Seconded by Terry; Carried.

1.03 Approval of Minutes of Previous Board Meeting

**MOTION:** To approve the minutes of the previous board meeting (Nov. 28<sup>th</sup>, 2023) as presented. Moved by Jim, Seconded by Sukhwinder; Carried.

**2.00 UPDATES & REPORTS**

2.01 Track & Field Update/Outdoor Fitness Centre

- PB approved concept design, project can start as early as this year
- Decision made for natural grass, possible opportunity for synthetic fields in the future
- KCCS made a contribution for an outdoor fitness circuit, can try to work alongside with track and field project for efficiency and possibly save costs
- Memorial South outdoor equipment would cost approx. \$500k today for 8 stations
  - Compare cost of a circuit vs fitness area
- Current contributions would cover 1-2 features, additional \$200k in restricted reserve funds (total \$300k)
  - If it is the will of the board to have a complete project, can look into getting more funds from the Foundation
- Initial idea was to put equipment where wading pool was
- Will inquire about contributions from PB and look into possible grants

**MOTION:** KCCS uses committed funds to proceed with outdoor fitness equipment and explore additional funds from grants and the Foundation. Moved by Ainslie, Seconded by Jim; Carried.

**MOTION:** To request that Parks Board provide an outline of costs for a fitness circuit versus a fitness facility. Moved by Ursula, Seconded by Patti; Carried.

2.02 COV and PB update – Ainslie

- Asking that the city does not open the charter to abolish PB
- Small sub group formed to work on key messages which will be shared
- APG approved spending up to \$2500 for social media once key messages are developed
- Active group of past commissioners that are working on advocating to save the Parks Board
- Many different opinions at APG, want to make sure KCCS Board members are all in agreement of where the society stands
- No transition plan, do not know how it will affect community centre associations
- If we support APG now but disagree with them later, we can make a new motion and change our position
- Feb 1<sup>st</sup>, Townhall meeting at City Hall for citizens to provide feedback
- Planning to meet with MLA, George Chow soon

**MOTION:** KCCS supports the efforts of the APG in advocating to save the Parks Board. Moved by Ainslie, Seconded by Terry; Carried.

### 2.03 President's Report

- Winter celebration was delightful with door prizes
- Tree lighting was enjoyed by many
- 6 picnic tables outside now, waiting for Seniors Council to obtain planters (with grant)
- Spring guide will be in a booklet format
- Scott Jensen is our new PB commissioner, hoping to have him come to meetings
- Concession: closed for 2 weeks during winter break
  - New freezer is installed (\$1400) with 5year warranty (\$120)
  - Hired new employee, Wilma
  - Mable has returned on a p/t basis
- Admin reviewed staff wages for May 1<sup>st</sup>
  - Increases for admin staff, kitchen staff and concession staff

### 2.04 Recreation Killarney Supervisor Report: Silvia Laforges

- Staffing update
  - Harriet taking over Shannon's position (Adults Programming) until the end of August
  - New PAIII, Jules, taking over for Jacky
  - All picnic tables have arrived, working out final costs for delivery/painting
  - Painters going around freshening up hallways/rooms between programs

### 2.05 Parks Board Commissioner – n/a

### 2.06 APG Report – Terry

- Killarney hosted last meeting
- APG Chair, Discussed mayor's motion, leaves changes to the JOA open
  - Questioning why developers are working with transitioning team
- Parking initiative, many calls opposing paid parking
- Childcare committee update

### 2.07 Treasurer's Report: Arnie Chang

#### **MOTION: To approve the financial report as presented.**

### 2.08 Affiliated Groups

- Killarney Figure Skating Club – report provided
- Vancouver Minor Hockey Association – report provided
- Killarney Gators Swim Club – report provided
- Vancouver Female Ice Hockey Association – n/a
- Vancouver Minor Lacrosse Association – n/a
- Vancouver Youth Soccer Association – n/a

### 2.09 Readerboard

- Admin committee agreed to make both PB and Society logo translucent
- New option came up to move society logo to left and PB logo to the bottom ("Killarney" text would be larger than "Community Centre")
- Sample from Kerrisdale provided

#### **MOTION: To move the translucent association logo to the top left with the PB logo on the bottom. Moved by Sukhwinder, Seconded by Patti; Carried.**

### 2.10 Pre-school Report – report provided

### 2.11 Seniors Council – report provided

### 2.12 Special Events – Arnie

- Paint and mocktail night around Mother's Day, revenue generated event
- Movie night annual license through Audio Cine, \$800 (Add to annual budget)
  - Can be used by seniors, youth, all ages, etc
- Canada day celebration, missed deadline for federal grant

- No confirmation for gaming grant at this time, KCCS responsible for costs
- If Champlain is already doing a Canada Day event, we should do something else
- Need a working sound system for events
  - Musicians shouldn't have to provide their own
  - Would be utilized in both indoor/outdoor events
- 2.13 Programmer's Report – report provided
  - Rental revenue was only generated by old building, not Seniors Centre
  - Revised and lowered rental costs
- 2.14 Website Report – Allan
  - Met with Emily and Dilpreet, combed through entire website
  - Compared with other community centres
  - Discussed potential themes
  - Need to discuss the goal of the website moving forward
  - Use website for marketing purposes in conjunction with social media platforms and new readerboard
- 2.15 Fitness Report – Terry
  - Working on a QR code system for suggestions
  - Staff need more staff apparel
  - Discussion around online store for Killarney apparel (tshirts, hoodies, hats, sweatpants, etc)
    - Third party company would charge for packing, shipping, collecting payment as well as stocking
  - Looked at 5% increase for drop-in fees beginning September
  - Looking at separating aerobics portion

**MOTION:** To increase fitness centre drop-in fees by 5%. Moved by Terry, Seconded by Sukhwinder; Carried.

### 3.00 OLD BUSINESS

#### 3.01 Reader Board Update

### 4.00 NEW BUSINESS

#### 4.01 Strategic Planning Group

- Need to create a strat plan committee as well as a marketing team

#### 4.02 Name Tags

- Name card with lanyard?
- Magnetic name tags get costly with high turnover

#### 4.03 Funding Requests

- a) New event panel for special events - \$2500 plus taxes and shipping
- Borrowed event box from planning department last year
- Looking to purchase a Power Distribution Event Panel to help distribute power equally so we don't blow any breakers for large events
- Would be used for Summer Concert Series, City Wide Sports Day, and other events at the back of building
- Power distribution panel (\$1065.97), Upgrade plugs to new standards (\$1000)

**MOTION:** To approve a funding request of \$2500 plus taxes and shipping to purchase a new event panel for special events. Moved by Arnie, Seconded by Jim; Carried.

- b) Extension of rust project for weight stacks - \$350 plus taxes
- Previously approved rust project in fitness centre, recommend expanding scope to include 2 weight stacks
- More efficient and cost effective

**MOTION:** To approve a funding request of \$350 plus taxes to extend rust project for weight stacks. Moved by Ursula, Seconded by Jim; Carried.

- c) Table Top Easels x 30 - \$330 plus taxes and shipping
- Need 30 table top easels for Paint and Sip Soiree (3 sessions in Spring)

- Supports canvas during painting activity
- Metal and collapsible

**MOTION:**      **To approve a funding request of \$330 plus taxes and shipping to purchase 30 table top easels. Moved by Sukhwinder, Seconded by Jim; Carried.**

**5.00    ADJOURNMENT – NEXT MEETING, FEBRUARY 27, 2023**

**MOTION:**      **To adjourn the Board Meeting at 9:07 p.m.; Motion Carried.**

---

Chair: June Yee